

# **CASTOR HEALTH INSTITUTE**

## **NURSE AIDE TRAINING PROGRAM**

### **ACADEMIC CATALOG**

#### **COURSE DESCRIPTION;**

Nurse Aide Training Program course offers introductory training for the non-licensed individual to provide safe, effective and caring services to patients, residents and clients in a long term care setting. It will provide classroom instruction, practice of clinical skills in the classroom lab setting and in an actual long term care setting. Students will learn about being a contributing member of the health care team, communication and interpersonal skills, infection control techniques, providing personal care, opportunities will be provided within the course schedule at area long term care facility.

**PREREQUISITE:** 16 years of age

#### **COURSE OBJECTIVES:**

The goals and objectives of classroom and clinical settings both the career and technical education and Health Careers curriculum (based on the Illinois Department of Public Health Module Skills Standards). The goals and objectives pertain directly to the following areas:

- \*Introduction to the Health Care System
- \*Introduction to the Patient
- \*Your Working Environment
- \*Safety \*Cardiopulmonary Resuscitation
- \*Lifting, Moving and Transporting Patients
- \*The Patients's Unit
- \*Basic Anatomy
- \*Personal Care of the Patient
- \*Nutrition
- \*Fluid Balance
- \*Observation and Recording Vital Signs
- \*Supportive Care
- \*Fundamentals of rehabilitation
- \*Patient Care Planning
- \*The Patient in Isolation
- \*Care of the terminally ill patient
- \*Alzheimer's Disease and Related Dementia

**CLINICAL SESSIONS:** will involve demonstrations, skills practice, observation, hands on client care experiences, working with facility staff and clinical instructors.

### **CLINICAL OBJECTIVES**

Upon completion of the clinical sessions, the student will be able to:

- \*Work cooperatively with other nursing and health care professionals
- \*Follow facility procedures related to student/nurse aide scope of practice
- \*Convey respect for staff, patients, fellow students and instructors
- \*Preserve and protect client's autonomy, dignity, and rights
- \*Take the initiative to seek out learning experiences
- \*be self directed in utilizing time and setting priorities
- \*Proficiently perform nursing care or tasks

### **UPON COMPLETION OF THIS COURSE THE STUDENT WILL BE ABLE TO:**

1. Outline basic physical, emotional and psychosocial aspects of an elderly client.
2. Demonstrate caring, supportive and safe care of clients.
3. Define the scope of practice of a nurse aide and how they are an important part of the health care team.
4. Practice non-specialized tasks (basic nurse aide skills) related to the personal care and comfort of residents, including activities of daily living.
5. Demonstrates effective, professional communication with faculty, clients and health care team members.

### **GRADING SCALE:**

This scale will be used to assign grades on all objective assignments:

A= 92-100

B=82-91

C=75-81

D=66-74

F=65 AND BELOW

**TEACHING STRATEGIES:**

It is the responsibility of Castor Health Institute to provide a structure and framework for learning and to give guidance and direction to all learning experiences. Each student is responsible for his/her own learning. Using a variety of strategies in the classroom and during the clinical experience. Castor Health Institute aims to facilitate the student's learning activities that are directed to meet the course outcomes. However, learning is ultimately the responsibility of the student and active participation is expected.

**REQUIREMENTS FOR SUCCESSFUL COURSE COMPLETION:****ATTENDANCE/PARTICIPATION POLICY:**

Class attendance is necessary for learning and academic achievement as well as developing the punctuality, dependability, and self-discipline by business and industry. Each student must meet the minimum 80 hours of lecture and 40 hours of clinical time set by the Illinois Department of Public Health and the Basic Nursing Assistant Training Module Schedule. Extra hours are allotted for a student to miss up to but not more than one clinical and one lecture day during the course. Any missed material must be made up by the student.

**FINGERPRINT BACKGROUND CHECK PER ILLINOIS DEPARTMENT OF PUBLIC HEALTH REQUIREMENTS:**

All students are required to have a fingerprint background check through the Illinois State Police. The background check must be completed by an authorized vendor at a site approved by the Illinois Department of Public Health within 10 days of initiation of application. The Illinois State Police will release information relative to the existence or non-existence of any criminal record which might have concerning your suitability for employment as stated in the Health Care Worker Background Check Act (225 IL CS 46/25)

All classes offered at **Castor Health Institute** will provide the **120 minimum clock hours** required per IDPH guidelines to meet all lecture and clinical hours required for **Illinois Nurse Aide Training Certification**.

All classes offered at **Castor Health Institute** will be offered over no more than a 4 month period to meet all lecture and clinical hours required for **Illinois Nurse Aide Training Certification**.

## **ITEMIZATION & TOTAL TUITION FEE**

- TUITION FEE: \$1200
- TEXTBOOK INCLUDED IN TUITION
- BACKGROUND CHECK \$39.50
- STATE EXAM FEE \$75
- TOTAL COST FOR NURSE AIDE TRAINING CERTIFICATION PROGRAM \$1314.50

## **STUDENT RIGHT TO CANCEL AND REFUND POLICY**

The student has the right to cancel the initial enrollment agreement until midnight of the 7<sup>th</sup> business day after the student has been admitted. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time and receive a full refund on all monies paid to day within 7 days of cancellation. Cancellation should be submitted to the authorized official of the school in writing.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.

The institution may terminate the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of the maximum set forth by the institution; and/or failure to meet financial obligations to the school. For the purpose of determining the amount of refund, the date of the student's withdrawal shall be deemed the last date of the recorded attendance.

If the **Enrollment Agreement** is cancelled due to termination of student's enrollment or failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of the maximum set forth by the institution; and/or failure to meet financial obligations to the school. The school will refund the total amount that he/she has paid prior to midnight of the 7<sup>th</sup> business day; and after midnight of the 7<sup>th</sup> calendar day the total amount that he/she has paid can only be applied to a future CNA class of their choice with no expiration date.

### **REPORTING STUDENT COMPLAINTS**

#### **ILLINOIS BOARD OF HIGHER EDUCATION**

1 N. OLD STATE CAPITAL PLAZA, SUITE 333  
SPRINGFIELD, IL. 62701

217-782-2551

[www.complaint.ibhe.org](http://www.complaint.ibhe.org)

### **DEPARTMENT OF PUBLIC HEALTH**

#### **Randy Carey-Walden RN, MSN, PSA**

525 WEST JEFFERSON ST. 4<sup>TH</sup> FLOOR  
SPRINGFIELD, IL. 62761

217-785-5569

[www.dph.illinois.gov](http://www.dph.illinois.gov)

**CNA certification does not expire.** However, a CNA will lose his/her active CNA certification status if he/she goes for a period of 24 consecutive months after his/her last competency evaluation without providing nursing or nursing related services for pay under the supervision of a licensed nurse.

**To maintain active CNA in Illinois,** a CNA must work at least an 8 hour shift within a 24 month period, performing nursing or nursing related services for pay. A CNA who continuously works in such a capacity will continue to retain an active CNA certification regardless of how many years that individual works. The CNA's employer is required to add work history to the HCWR to ensure the CNA maintains his/her active certification.

**If you have not worked as a CNA for more than 24 months**, your certification will show inactive on the HCWR and you will be ineligible to work as a CNA until you have recertified. If you have no Administrative of Abuse, Neglect, and/or theft you may recertify by successfully completing the manual skills testing and competency testing.

Southern Illinois University (SIU) handles the recertification process. You may call SIU at (877)262-9259, or you may visit their website at [www.nurseaidetesting.com](http://www.nurseaidetesting.com)

**Transferring Illinois CNA Certification.** Each state has different requirements for maintaining active CNA status. You should contact the state in question for complete regulations and guidance.

The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer: any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution. You should consult with institutions to which you may seek to transfer.

# MONTHLY CALENDAR

PROGRAM START DATE: 10/1/2020

PROGRAM SCHEDULED END DATE: 12/19/2020

## October 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 1600-2015 T	2	3 0800-1230 T
4	5	6	7	8 1600-2015 T	9	10 0800-1230 T
11	12	13	14	15 1600-2015 T	16	17 0800-1230 T
18	19	20	21	22 1600-2015 T	23	24 0800-1230 T
25	26	27	28	29 1600-2015 T	30	31 0800-1230 T

# MONTHLY CALENDAR

PROGRAM START DATE: 10/1/2020

PROGRAM SCHEDULED END DATE: 12/19/2020

## November 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5 1600-2015 T	6	7 0800-1330 C
8 0800-1330 C	9	10	11	12 1600-2015 T	13	14 0800-1230 T
15	16	17	18	19 1600-2015 T	20	21 0800-1330 C
22 0800-1330 C	23	24	25	26 NO CLASS	27	28 NO CLASS
29 0800-1330 C MAKEUP DAY	30					



# MONTHLY CALENDAR

PROGRAM START DATE: 10/1/2020

PROGRAM SCHEDULED END DATE: 12/19/2020

## December 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 1600-2015 T	4	5 0800-1330 L
6	7	8	9	10 1600-2015 T	11	12 0800-1330 L
13	14	15	16	17 1600-2015 T	18	19 0800-1330 L
20	21	22	23	24	25	26
27	28	29	30	31		